



Torch Representative

Torch Ethos

The Torch Trust aims can be summarised as ‘enabling people with sight loss to discover Christian faith and lead fulfilling Christian lives.’ To achieve this we provide Christian resources and activities for blind and partially sighted people worldwide.

Torch Trust has a distinctive culture that reflects its Christian beliefs and has been shaped by its history of seeking to be faithful to God’s guidance. Our values inform the choices made by Torch, what we do and the way we do it. Our values are:

Christ-centred; People-focused; Open; Creative

We are a Christian mission and seek to faithfully represent the Christian message in what we do and in what we say but we will never impose our faith or belief on others.

We offer a range of products and services to support our vision for people with sight loss to lead fulfilling lives and bring their God-given gifts to communities across the UK and around the world.

Our Resources department maintains, develops and manages the production of Christian literature. Our literature is made available in a variety of accessible formats for those with sight loss. We also produce a radio programme for Premiere Christianity (every Sunday) and produce accessible versions of Premiere Christianity magazine.

Our Presence department is all about the people. How we at Torch come alongside those who have lost or are in the process of losing their sight. We work with churches, sight loss professionals, volunteers and clients to be meet the needs of those experiencing sight loss.

Occupational Requirements

Torch is a Christian Mission working primarily with Christian organisations and Christian clients. This role requires that the appointed person is in close contact with our users and/or supporters who are likely to expect to be interacting with a Christian person and may be required to pray and share Christian experiences. It is therefore a requirement of Torch Trust for the Blind that the person appointed is a committed Christian and able to respect the Torch Basis of Faith.

Job Description and Detail

Job Title

Torch Representative

Location

Home based or at the Torch national office, Market Harborough

Designated area

Circa 80 miles from home/work base (area boundaries to be discussed with successful applicant)

Reports to

Presence Manager

Reporting to this post

No employed staff but church based and Torch engaged volunteers

In cooperation with

Other Area Development Officers and Torch House staff

Main Purpose

To represent and promote Torch, its products and services to the Church communities, sight loss professionals, clients and volunteers in a particular area. Particularly to engage with churches as part of the Sight Loss Friendly Church campaign.

Main Duties and responsibilities:

This list gives an indication of the overall areas of work which the post holder will be expected to cover

- Identify and follow-up churches linked to Sight Loss Friendly Church
- Arrange and contribute to the development and delivery of local training for churches / volunteers / Christian organisations
- Promote Torch products and services through engagement with local sight loss organisations, church networks and Christian organisations; resulting in increasing referrals to Torch House client services
- Through engagement with Sight Loss Friendly churches, provide training and advice to churches who wish to reach out to people with sight loss in their local community, through their own church led groups or activities
- Through engagement with Sight Loss Friendly churches, provide training and advice for church designated individuals or groups, to become more confident in their approach to people with sight loss
- In line with Torch Trust's volunteer programme, encourage the work of Torch National volunteers in engaging with churches and Christian organisations to become more Sight Loss Friendly.
- Promote Torch products and services at local and national events including exhibitions and conferences.

- Seek opportunities to engage with local churches and church network events to promote Torch products/services and our SLFC campaign
- Meet and participate as required with other Torch staff members under the overall programme area of 'Presence' playing a key part in developing this growing aspect of Torch's programme producing such reports as required.
- Through engagement with Sight Loss Friendly churches, encourage and promote prayer and support for the ministry of Torch.
- Keep records - aligned with Torch's policy and procedures
- Undertake such other duties as the Chief Executive may from time to time determine in keeping with the overall aim of this area of ministry.

Person Specification:

This is a key appointment in Torch Trust; as such the person appointed will be able to demonstrate a sense of God's calling to the work and be able to show that they are motivated by their personal Christian faith in this work.

The following attributes are all essential requirements:

- Committed and practising Christian
- Proactive, creative, dynamic and able to use initiative
- Effective communicator, able to represent Torch in an engaging and inspiring way
- Willing and able to travel around the region to conduct their work
- Available to work flexibly, including some non-standard hours
- Ability to deliver training, speak to small and larger audiences and engage with people, particularly church leadership
- Well organised, able to plan ahead, work independently and organise time effectively

The following attributes are desired requirements:

- Experience of working in the church / charity / disability sector
- Experience in promotion or marketing

Contract and Work Pattern

This is a permanent contract of 25 hours per week. The working pattern will be varied and include weekend / evening work as needed, to meet with or telephone volunteers and engage with churches across the denominational spectrum.

December 2018